

Soochow University Library Rare Book Collection Room

Data Retrieval Application Form

- 1.To allow for the utilization of materials while preserving their quality, taking of photographs are restricted to mobile phones and cameras.
- 2.Applicants are not allowed to obtain the full text by means of taking photographs in batches or doing so in the name of another. If this is violated by any means, the right to take photographs will be terminated.
- 3.Data retrieved from the rare book collection room is restricted to personal use. Please abide by the copyright laws.
4. Dr. Joseph K. Twanmoh's collection of Chinese rare opera books is only available to teachers and students of SCU, and photography and photocopying are not allowed. °
- 5.Applicants should bring their student ID, or reading card to the reference counter to fill in the application form.
- 6.Every individual is limited to 3 items per retrieval.
- 7.Time of application: Monday to Friday opening hours, excluding the last 30 minutes before closing time.**
- 8.Please read within the stipulated area and return the material within working hours.

****I understand and agree to comply with the above regulations.****

Signature : _____ Date : _____ (dd/mm/yy)

Applicant		Reader ID	
Department			
Contact number			
Email			
Purpose of application	<input type="checkbox"/> For research , Topic : _____ <input type="checkbox"/> Others : _____		
Date of application			
Application for the retrieval or copying of library records			
Barcode	Book title	Call number	
Handler			