

List of Books and Materials Borrowed by Various Types of Patrons and Their Loan Periods in the Tohoku University Libraries

Revised and approved at the Board Meeting on August 24, 2022

Identity	Description	Library materials			Non-book materials		
		No. of books	loan period (weeks)	Maximum loan period (weeks)	No. of items	loan period (days)	Maximum loan period (days)
Teacher	Teacher - full-time	100	8 weeks (56days)	*Unlimited	10	10	30
	Teacher - Part-time	50	8 weeks (56days)	24 weeks (168days)	10	10	30
	Teacher - Retired	30	8 weeks (56days)	24 weeks (168days)	Viewing in the Library		
Staff	Staff - full-time	50	4 weeks (28days)	12 weeks (84days)	6	6	18
	Staff - Part-time	50	4 weeks (28days)	12 weeks (84days)	6	6	18
	Staff - Retired	30	4 weeks (28days)	12 weeks (84days)	Viewing in the Library		
	Staff-Workers	50	4 weeks (28days)	12 weeks (84days)	6	6	18
Student	Student-University	50	4 weeks (28days)	12 weeks (84days)	6	6	18
	Student - Graduate	70	6 weeks (42days)	18 weeks (126days)	6	6	18
Alumni	Alumni-Permanent	10	4 weeks (28days)	12 weeks (84days)	Viewing in the Library		
	Alumni - Second Year	10	4 weeks (28days)	12 weeks (84days)	Viewing in the Library		
Other Permit Status	Student - Credit Class	5	4 weeks (28days)	12 weeks (84days)	Viewing in the Library		
	Student-Leaning University	5	4 weeks (28days)	12 weeks (84days)	Viewing in the Library		
	Student - short term exchange	Viewing in the Library					
	Student - Chinese Language Center	Viewing in the Library					
	Teachers -Chinese Language Center	30	4 weeks (28days)	12 weeks (84days)	Viewing in the Library		
	Academic Exchange Visitors	30	4 weeks (28days)	12 weeks (84days)	Viewing in the Library		
	Donors - Lifetime	5	4 weeks (28days)	12 weeks (84days)	Viewing in the Library		
	Book Donor - One Year	5	4 weeks (28days)	12 weeks (84days)	Viewing in the Library		
ELECT	U9-Ming Chuan University	10	3 weeks (21days)	—	—	—	—
	U9- Tamkang University	10	3 weeks (21days)	—	—	—	—

Remarks

1. A week is 7 days. 4 weeks of 28 days, not a month.
2. The loan can be renewed indefinitely by full-time Teachers.
3. The contents of this table may be added or deleted by a resolution of the Library Board of Trustees.
4. ELECT: Excellent Long-Established University Consortium of Taiwan.