

Soochow University Library Meeting Room Borrowing Application Form			
Borrowing Department		Date of Application	
Borrowing Time		Contact Number	
Activity		Number of Persons	
Applicant		Handler	
Applicant's Department Head		Contact Person Unit Head	

Note:

- 1.Should assistance with equipment be needed for borrowers whose time of borrowing falls between 12:00 and 13:30, please approach the handler before 12:00.
- 2.Please return the equipment through the handler following use.
- 3.Please cooperate in maintaining the cleanliness of the venue.

(For applicant's future reference)

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